



NMHS Board Safety, Quality & Consumer Engagement Committee

Consumer Board Representative

Expression of Interest

The purpose of the Board Safety, Quality and Consumer Engagement Committee (Committee) is to assist the NMHS Board in monitoring and fostering safety, quality and consumer engagement in patient care across NMHS. The Committee provides assurance to the Board that the Clinical Governance, Safety and Quality and Consumer Engagement frameworks are implemented and effective.

NMHS recognises the importance of consumer and carer partnership and the valuable perspective that consumers and carers bring. Consumer and carer representation for this Committee requires specific skills beyond an individual's own personal experiences to ensure the diverse needs and perspectives of the NMHS community are considered. These skills include:

- ability to reflect the viewpoints and concerns of collective consumers or carers;
- ability to communicate with consumer groups and organisations and to represent the diverse consumer and carer needs relevant to the NMHS community;
- well-developed communication and interpersonal skills; and
- demonstrated ability to maintain confidentiality.

Consumer Board Representative Requirements

The Consumer Board Representative will provide the following services:

1. Attend monthly Committee meetings at Queen Elizabeth II Medical Centre site on the 4th Friday of each month between 8.30am and 11.30am, or as otherwise notified by NMHS (face-to-face attendance preferred, but video link will be available).
2. Prepare for the Committee meetings by reading the meeting papers and asking questions as required.
3. Actively participate in Committee discussions, providing consumer perspectives and advice.
4. Maintain connection with, and be actively involved in, key consumer or carer groups within Western Australia.
5. Act in accordance with the five principles of the Partnership Model: Safety, Authenticity, Humanity, Equity and Diversity.



6. Maintain confidentiality of Committee meetings, proceedings, and documents at all times in accordance with NMHS principles and policies (as provided by NMHS from time to time).
7. Actively participate and undertake training required for the Consumer Board Representative role.

The Consumer Board Representative will be provided with appropriate support, as requested, including being provided with a contact person within NMHS to answer queries and support the Consumer Board Representative's active participation in the Committee.

Remuneration

In consideration for the Consumer Board Representative providing the Consumer Board Representative services, NMHS will pay the CBR in accordance with the NMHS Consumer and Carer Participation Payment Policy (copy available on request).

Term

The Consumer Board Representative will be appointed for a one-year term with the potential to extend for a further two one-year terms at the discretion of the Board Chair.

Application Process

To submit your interest, Applicants will be asked to provide written information, in the form outlined below, to demonstrate how they meet the following criteria:

1. Demonstrated ability to provide an understanding of the principles of consumer or carer perspectives at a system advocacy level.
2. Demonstrated ability to maintain networks with state and/or NMHS-based consumer or carer groups, community organisations or government bodies.
3. Well-developed communication and interpersonal skills including the ability to collaborate with stakeholders with different perspectives.
4. An understanding of the diversity of the NMHS community, and the needs of different population groups.

Consumers and carers who wish to apply for this position will need to provide the following:

- A written statement providing examples of their experience that demonstrates their skills and experience for the 4 criteria outlined above.
- A letter of support from a relevant consumer or carer organisation.
- The contact details of a referee.

Applicants will be short listed by a selection panel and may be invited to participate in one or more subsequent interview processes prior to final selection.

Applications should be sent to NMHS.OfficeofEDPHCE@health.wa.gov.au. Please include 'Confidential: Board Consumer Representative' in the subject line.

For further information, please contact Dr Christina Bertilone, Executive Director Public Health and Clinical Excellence at Christina.Bertilone@health.wa.gov.au or 6457 1223.

Applications must be received by 4pm Monday 3 November 2025

